

JOB DESCRIPTION

Parent Educator- Children in Between

Purpose: The Parent Educator will work collaboratively with families, education staff and community partners to ensure that the Children in Between program helps present skills training using best practices in adult education and behavior modeling and teach anger control and respectful communication to parents as a means of ending loyalty conflicts and lowering risk for children of divorce. Educators will follow CIB curriculum, provide personal instruction, demonstrate appropriate educational activities; and deliver research-based materials to parents regarding child development, parenting, and related issues.

Key Activities:

- Provide professional parent instruction and delivery of information to district families implementing the Children in Between curriculum
- Dispersant of curriculum folders at first Children in Between session and hold at the end of the first day until the next class.
- Create an open and engaging environment for all participants and childcare providers
- Support and enhance the existing course material
- Solicit parent input
- Implement and support activities for parents, send home resources
- Support the value of education
- Support the philosophy and mission of Families First Learning Lab
- Comply with all policies, rules, and regulations
- Support (and mention) parent cafes, parent-child activities, private consultations, and other programs and services offered by Families First

Evaluation and Metrics:

- Parent Educators must be sure to incorporate FFLL pre and post surveys on sessions to provide growth opportunities for future lessons
- Keep track of relevant or strong-minded comments that are made (“I loved this program because...”)
- Assist in reviewing and evaluating results of annual parent surveys and other evaluative measures
- Complete and submit all required program evaluation and financial info requested by Families First staff

Attendance:

- Ensure all participants sign in to each session
- Determine supports needed to support regular attendance and connect parents to resources as appropriate

Connection to Resources:

- Assess family needs and identify parent/guardian goals for family. Work with families to develop a plan towards meeting needs and achieving goals
- Maintain contact with other local CIB trainers for adaptations/improvements to curriculum

Qualifications:

- Bachelor's degree in child development, early childhood education, social work or a related field required, Master's preferred
- Commitment to supporting at-risk families
- Cultural and linguistic competency appropriate to service area
- Active listening and speaking skills
- Ability to establish positive relationships with people from different cultural and ethnic backgrounds