



JOB DESCRIPTION
Parent Educator – Mending Broken Hearts

Purpose: The Parent Educator will work collaboratively with families, education staff and community partners to ensure that the Mending Broken Hearts works on healing unresolved grief and inter-generational trauma. The educator will work in a support-group ongoing environment with clients.

Key Activities:

- Explore natural, normal reactions to loss
- Define and describe the impact of unresolved grief
- Explore the myths and messages of grief
- Examine the way our belief system shapes our grieving process
- Identify the characteristics of grief
- Identify what to do and what not to do with someone who is grieving
- Recognize and remove the masks we use to hide our grief
- Examine the Natural Order for healing from unresolved grief
- Create an action plan for completing incomplete relationships and healing from grief
- Identify cultural traditions and practices that can enhance the healing process
- Describe the links between unresolved grief and the Boarding School experience
- Describe the links between unresolved grief and intergenerational trauma
- Dispersant of MBH packet at first session
- Create an open and engaging environment for all participants and childcare providers
- Support and enhance the existing course material
- Support the philosophy and mission of Families First Learning Lab
- Comply with all policies, rules, and regulations
- Support (and mention) parent cafes, parent-child activities, private consultations, and other programs and services offered by Families First
- Help with administering meals prior to class session

Evaluation and Metrics:

- Parent Educators must be sure to incorporate FFLL pre and post surveys on series to provide growth opportunities for future lessons
- Keep track of relevant or strong-minded comments that are made (“I loved this program because...”)
- Assist in reviewing and evaluating results of annual parent surveys and other evaluative measures
- Complete and submit all required program evaluation and financial info requested by program coordinator

Attendance:

- Ensure all participants sign in to each session
- Determine supports needed to support regular attendance and connect parents to resources as appropriate
- Educate parents about benefits and importance of regular attendance

Connection to Resources:

- Maintain contact with other local MBH facilitators for adaptations/improvements to series

Qualifications:

- Be a certified Mending Broken Hearts facilitator
- Bachelor's degree in child development, early childhood education, social work or a related field required, or equivalent experience
- Commitment to supporting at-risk families
- Cultural and linguistic competency appropriate to service area
- Active listening and speaking skills
- Ability to establish positive relationships with people from different cultural and ethnic backgrounds